

Application for Extension of Tuition Fee Payment

PERSONAL DETAILS

Student Name: _____
Family Name Given Name

Student ID: _____ Contact Phone No: _____

Program name: _____ Program Code: _____

Semester: _____ Year _____ Campus _____

Academic Career: Undergraduate Postgraduate

I hereby apply for an Application for Extension of Tuition Fee Payment in semester ____ year 20__ due to exceptional circumstances.

Choose ONE of the Payment Plan as follows:

- Request extension until FRIDAY OF WEEK 4
- Request extension until MONDAY OF WEEK 10

Please describe your exceptional circumstances and attach supporting evidence:

I certify that the above information is true and correct. I acknowledge that this application will be in accordance with RMIT Vietnam Student Fees & Charges Guide and understand that, if my application is successful, failure to make payment by the approved extension deadline may result in being placed on administrative Cancellation for the following semester and being blocked from future enrolment.

Signature of Student

Date

NOTES

1. This application must be submitted **before the Payment Date**, any applications submitted after the Payment Date will not be considered.
2. Deferred payments are approved for exceptional circumstances only, and persistent requests for extension will not be approved.
3. If the application is unsuccessful, students will be required to make payment in full by the Payment Date or will otherwise be withdrawn from courses and placed on administrative Cancellation in the current semester.