

Student Visa Compliance – Academic Registrar’s Group (ARG) Vietnam

Statement of Student Visa Responsibilities

For international students enrolled at RMIT Vietnam

Academic Year

At the time of enrolment, all international students enrolled at RMIT Vietnam must agree to the following statements, collectively known as the Statement of Student Visa Responsibilities:

Engagement

I understand that RMIT will engage with me via

- my RMIT student email account, or
- post to my current mailing address, or
- SMS, and
- my personal email account for all graduation and other information (if any).

I will regularly check and read all University messages and will respond quickly where required.

I will keep my personal details, including personal email, mobile phone number, emergency contact details, residential address in Vietnam and current mailing address, up to date during my enrolment and any approved leave.

Fees and Payments

I will be responsible for the visa fee (entry visa fee/ visa extension fee):

- The entry visa fee is to be paid to the chosen Vietnamese Embassy/ Consulate General Office.
- The visa extension fee is to be paid to Student Connect when I submit my passport. It is payable in Vietnam Dong following RMIT visa fee guideline (<https://www.rmit.edu.vn/students/my-studies/international-students/study-visa-information-for-international-students>).

I acknowledge that the visa fees outlined in the study visa information for international students are non-refundable.

I understand that I need to

- know my current fees and visa due date by regularly checking my passport;
- pay my visa fees on time (in case of visa extension);
- consent RMIT to pay the visa extension fee (if any) to the immigration authorities on my behalf;
- be aware of the penalties if I do not apply for a visa extension on time, which include:
 - I will be reported the Student Conduct Unit.

- RMIT can cancel my enrolment for not following RMIT student visa instructions.
- I will be responsible for all fee penalties associated with my visa extension, including fees levied on RMIT Vietnam if I am late for a visa extension due to my behaviours.

Student Records

Where appropriate, I authorise RMIT University to

- obtain details of my personal information for student visa compliance purpose;
- release my academic enrolment and attendance records to the apprentice authorities and to my employer (if applicable).

Declaration and Acknowledgement

I will take personal responsibility for my behaviour and commit to the University's instructions outlined in the [study visa information for international students](#) to act equitably, honestly, courteously and with integrity as a member of the RMIT community.

I also commit to abide by the requirements of the Immigration Authorities in Vietnam detailed in the published [notifications for foreigners living in Vietnam](#).

I acknowledge that

- I am expected to hold a valid student visa (DH code) sponsored by RMIT Vietnam and comply with Vietnam immigration rules and regulations.
- RMIT will cancel sponsorship of my student visa as per the immigration authorities' requirements if I take leave of absence or if my enrolment at RMIT is cancelled.
- The decision on my entry visa/ visa extension comprehensively relies on the Vietnamese Immigration Department. RMIT Vietnam does not have any control over, nor can it guarantee the result of any visa application.
- All visa and visa-related procedures will strictly adhere to Vietnamese legislation and regulations, which RMIT Vietnam is obliged to follow in all its activities.

Full Name	Student ID
Passport No	
Issued date	Expiry date
Address in Vietnam	
Signature	Date of signing
